Terms of references
Scand-LAS Committee on Education and Training (ET Committee)

Background: In 2013, Scand-LAS established a working group (WG) on Education and Professional Development. In 2020, the Scand-LAS board decided to make it a permanent committee named “Committee on Education and Training” (ET Committee).

Scope: The ET Committee should initiate, facilitate and evaluate activities and actions within education and training in Scand-LAS member countries. Prioritized tasks include making recommendations for education and training that are particular relevant for the Scand-LAS member countries, and to initiate CPD activities for animal technicians.

Composition and appointment of committee members:
• The committee should consist of five nominated Scand-LAS members appointed by the Scand-LAS board
• At least three Scand-LAS member countries should be represented in the committee
• The committee members should be experienced in LAS education and training, and both scientific and technical expertise should be represented,
• The terms of office for the nominated members should be 4 years. Two of the members should be appointed in even years and three members should be appointed in odd years.

Organisation and line of work:
• The Committee should have a chair and a vice-chair appointed by the Committee.
• The Committee should meet regularly and minimum twice per year
• The Committee can invite experts when appropriate, and appoint ad hoc working groups for specific tasks.
• Establishment and ToRs for of ad hoc working groups should be approved by the Scand-LAS board

Reporting
The Committee should report to the Scand-LAS Board two times per year (within 1 June and within 31 December)

Budget:
• The Committee will be allocated the costs for one physical meeting annually, approximately 2000 €
• Budget for other activities initiated by the Committee (e.g. ad hoc working groups, seminars, workshops, etc.) should be presented to and approved by the Scand-LAS Board in advance