



Scand-LAS
49th Annual meeting
12 June, 2019
Prague, Czech Republic

Scand-LAS
SUMMONS / AGENDA
2019-06-12

Annual Meeting 2019

The 49th annual meeting of Scandinavian Society for Laboratory Animal Science, (Scand-LAS) will take place **12th of June, 2019 at 13.00.**

Place: Prague Congress Centre, meeting room Club B, 1st floor, Prague, Czech Republic

Agenda:

1. Opening of the meeting
2. Election of chairman and secretary for the meeting
3. Approval of the agenda
4. Questions concerning notice of the meeting
5. Election of two scrutinizers of the minutes
6. Roll-call by country
7. Register of proxy votes
8. Presentation of the Board's report for 2018
9. Presentation of the Auditors' report for 2018
10. Acceptance of financial statement for 2018
11. Activity plans and budget for the subsequent period
12. Granting of authority for the Board for the remaining time in office
13. Election of Board Members (including substitutes) from Denmark, Estonia and Finland for the accounting year 2020 and 2021.
14. Election of auditors and substitutes for the accounting year 2020
15. Processing of proposals submitted to the Board no less than 8 weeks prior to the meeting
16. Processing of questions from the Board and the Accountant
17. Processing of questions arising during the meeting
18. Determination of membership fee for the coming year
19. Election of Nomination committees for the accounting year 2020
20. Information from the Board
21. Announcement of the time and place of next meeting
22. Other proposals to be laid before the AGM
23. Closing of the meeting.

On behalf of the board

Klas Abelson

Scand-LAS

ANNUAL REPORT

The financial year 2018

The Board of Scandinavian Society for Laboratory Animal Science, Scand-LAS, hereby gives the statement of account for January 1st – December 31st, 2018.

THE BOARD

The Board had the following composition:

President	Klas Abelson, Denmark
Members	Stine Louise Hansen, Denmark David Arney, Estonia, Ulla-Marjut Jaakkola, Finland Siri Knudsen, Norway Anders Forslid, Sweden
Substitutes	Jakob le Fèvre Harslund, Denmark Toomas Tiirats, Estonia Anna Meller, Finland Joanna Godawa Stormark, Norway Elin Spangenberg, Sweden

There have been two regular Board meetings during the period and one Skype meeting. No inaugural meeting was held due to changes in the bylaws; terms of office for the newly elected board starts 1st January the subsequent year. The regular meetings was held 9/2, 2/11 and the Skype meeting 8/5 in 2018.

ANNUAL MEETING

The annual meeting was held on April 27nd, 2018 at Clarion Hotel Ernst, Kristiansand, Norway.

There were 54 members with voting rights present representing 5 member countries.

The auditors and their substitutes elected to review the financial year 2018 were:

Regular	Ann-Christine Eklöf, Sweden Anders Thornell, Sweden
Substitutes	Otto Meyer, Denmark Satu Mering, Finland

ANNUAL FEE

The annual fee for 2018 has been €30.

NOMINATION COMMITTEE

The Nomination committee for 2018 consisted of the following members:

National nomination committees

- Denmark: Jann Hau (chairman), Jan Ottesen, Benedict Kjaergaard
- Estonia: Aavo Lang (chairman), Andres Aland, Heli Säre
- Finland: Kristiina Haasio (chairman), Niina Kemppinen, Brian Mphande
- Norway: Adrian Smith (chairman), Aurora Brønstad, Gerd Signe Salvesen
- Sweden: Katarina Cvek (chairman), Jörgen Jönsson, Åsa Holmberg.

Katarina Cvek was elected as a convener for the Nomination committee.

SECRETARIAT

The secretariat was situated in Stockholm and run by Pia Hägg Haraldson.

WEBMASTER AND WEBSITE

The Society has its own website with the address www.scandlas.org. The webmaster Jörgen Jönsson (Sweden) is responsible for running and updating the website.

NEWSLETTER

The Scand-LAS newsletter is issued in order to improve the quality and level of information and communication between the Scand-LAS Board and the Scand-LAS members.

Three newsletters were published in 2018, of which one was a double issue. The editor of the newsletters was Stine Louise Hansen (Denmark). The newsletters have been e-mailed to all Scand-LAS members by Jörgen Jönsson.

All members are very welcome to submit any news or relevant information for publication in the newsletter to either Denmark@scandlas.org or president@scandlas.org.

THE SOCIETY'S JOURNAL

Scandinavian Journal of Laboratory Animal Science is the official Journal of Scand-LAS: <http://www.sjlas.org>. The journal is an open access journal.

The editorial board has one member from each Scand-LAS country. The national editors have been regularly replaced, one each year, until the last Scand-LAS AGM (2018) where the Scand-LAS bylaws were changed to make replacing more flexible. From 2018 on, the editor-in-chief appoints the editors, one from each country. Hanna-Marja Voipio (Finland) held the position of the editor-in-chief and national editors were Klas Abelson (Denmark); Aavo Lang (Estonia); Emrah Yarkin (Finland) and Gerit Pfuhl (Norway). Niina Kempainen (Finland), worked as the Administrative Editor and Tinde Päivärinta (Finland), as the Designer.

The editorial board missed an editor from Sweden.

To compensate this, an *ad hoc* member, Peter Bollen (Denmark) was helping the editorial board for half a year, which was highly appreciated.

The editorial board had one face-to-face meeting and the rest of the work was done by e-mail and via the Open Journal publishing system.

Six articles were published in the Volume 44 (2018). The number of submissions was still low: of 38 submissions, three were accepted for publication and two are still under the review. At the end of the year, we joined the DOI-numbering system and now all the articles beginning from the year 2000 have the DOI-number. We have also started the application process for including SJLAS in PubMed Central. With these actions, the SJLAS will become more visible and the published papers easier to find. The impact factor (2017-2018) is 0.318-0.43.

Co-operation with sponsors and advertisers continued and currently we have seven contract sponsors. Potential sponsors are actively contacted with nice sponsoring opportunities. The main challenge is to attract good quality submissions – we encourage all the members to submit their articles in our own journal.

THE 48th ANNUAL MEETING 2018 IN KRISTIANSAND, NORWAY

“BEYOND LEGISLATION – BEST PRACTICE IN ANIMAL RESEARCH”

The 2018 Scand-LAS conference “Beyond legislation – best practice in animal research” took place at the Clarion Hotel Ernst in the heart of the city of Kristiansand in Norway from 26-28 April 2018 gathering totally 210 participants.

The conference focused on how to achieve the highest possible scientific and welfare standards in animal research. International speakers at the cutting edge of this work presented a wide range of topics related to the quality and reproducibility of animal research. The 3-day scientific program included 11 scientific sessions, five workshops, and poster presentations.

The conference started according to tradition with the “Karl Johan Öbrink memorial lecture” which this year was given by Emre Yaksi from the Kavli Institute for Systems Neuroscience. He gave us a fascinating presentation on the use of zebrafish for studying brain function. Keynote speaker Harald Schmidt gave a thought-provoking overview on how study quality and publication bias of animal research effect translational value. The poster prize was awarded to Åsa Eriksson and co-authors, for their poster on how to determine ammonia levels in mice cages. We would like to thank all presenters at the conference for their valuable contributions making our conference a success.

We would also sincerely like to thank the 31 exhibiting companies for their contribution, including their interesting and interactive booths/show rooms, as well as technical trade presentations.

The success of a conference does not only depend on high-quality scientific program, but also on the possibility to interact during social events: The Get-together-party took place at the “Barbarossa Restaurant and Bar”. The traditional “Exhibitors Evening” in the exhibiting area at the conference venue included fun and interactive activities, including an exciting quiz. The conference ended Saturday evening with the Conference dinner at Hotel Ernst with a 3-course dinner, speeches, and off course music and dance.

We hope this meeting inspired the participants to improve the quality of research and animal welfare. Thank you all for participating. The next Scand-LAS conference will be held in Estonia in 2020. Hope to see you there!

Siri Knudsen, Chair of the organizing committee Scand-LAS 2018

SCHOLARSHIPS AND CPD GRANTS

To facilitate participation in the Copenhagen conference, a total of 15 Scand-LAS scholarships of 710 euros each were given to the following members:

Mette Jørgensen, Denmark
Katja Serena, Denmark
Harikrishnan Vijayakumar Sreelatha, Denmark/India
Daniel Kyhlman Hansen, Denmark
Anne Mia Shapley, Denmark
Anne-Grethe Larsen, Denmark
Thomas Frøik, Denmark
Nina Kulmala, Finland
Johanna Teppo, Finland
Jenni Niiranen, Finland
Nina Juoperi, Finland
Ella Kyläinpää, Finland
Helene Stuart, Norway
Michelle Gustafsson, Sweden
Freja Engström, Sweden

LOCAL ACTIVITIES IN 2018

During 2018, Scand-LAS supported the following local activities with 1500 euro each.

One-day practical workshop on Systematic reviews and meta-analysis of animal studies arranged by Turku university, in Helsinki, Finland, 16 January 2018.

International Workshop on the Production and Use of Educational Materials in Teaching and Training arranged by Norecopa, in Oslo, Norway, 11 April 2018.

WORKING GROUPS AND COMMITTEES

Scand-LAS had during 2018 three working groups (WGs). The WG on Education and Professional Development (EPD) that was established already in 2012 was turned in to a permanent committee in 2018, to further strengthen Scand-LAS focus on education, training and CPD. The convener of the group in 2018 was Siri Knudsen, and the members were Klas Abelson, Jakob le Fèvre Harslund, Anders Forslid, Ulla-Marjut Jaakkola, Toomas Tiirats and Hanna-Marja Voipio.

The WG on Membership that was established during 2014 continued the work with how we can make all members to feel more engaged in the society's activities, and how we can make the membership even more attractive to all members, new as well as old ones. The group was chaired by Elin Spangenberg, and the members were Klas Abelson, Ulla-Marjut Jaakkola and Jörgen Jönsson.

The WG on Long-Term Financial Stability was established in 2016. It has been focussing how we can secure our stability so that also future members can get use of all the benefits that come with the Scand-LAS membership. The members were Klas Abelson, Anders Forslid and Pia Hägg Haraldson. The WG came up with a plan for long term budgets and prognoses and was closed in 2018 as its task was completed.

INFORMATION ON FELASA ACTIVITIES IN 2018

Scand-LAS is one of the biggest member associations in FELASA (Federation of European Laboratory Animal Science Associations) and our role has been very active during the years. During 2018, two Scand-LAS members were part of the FELASA Executive Committee (EC) - Hanna-Marja Voipio served as president and Klas Abelson served as Honorary Treasurer. Siri Knudsen and Ulla-Marjut Jaakkola were the Scand-LAS representatives in the FELASA Board of Management (BoM).

The FELASA BoM met twice in 2018 and items between the meetings were processed by e-mail. Scand-LAS board and other Scand-LAS members have during the year commented on the working group documents as well as policy papers. All FELASA activities can be followed at the website www.felasa.eu.

The next FELASA triennial meeting will be held in Prague, Czech Republic 2019.

A key action of FELASA is working groups with current topics. The results of the groups are usually published in Laboratory Animals or on FELASAs website as FELASA recommendations. In 2018, Scand-LAS had representatives in the following active working groups:

Revision of guidelines for health monitoring of non-human primates

Scand-LAS representative is Mats Spångberg

Zebra fish: housing, husbandry and health monitoring recommendations

(A joint working group COST-FELASA.)

Scand-LAS representative is Susan Warner

WG on farm animals – Health and Welfare of Ruminants and Pigs

Scand-LAS representative is Marianne Oropeza-Moe

Humane killing of laboratory fish

Scand-LAS representative is Pia Rengtved Lundgaard

FELASA-EFAT Working Group on Harmonisation of Education, Training and CPD for laboratory animal caretakers and technicians

Scand-LAS representative is Klas Abelson

The following working group reports with Scand-LAS representatives were published in 2018:

Classification and reporting of severity experienced by animals used in scientific procedures:

FELASA/ECLAM/ESLAV Working Group report

Laboratory Animals vol. 52(1S) 5–57

Scand-LAS representatives were Hanna-Marja Voipio and Grete Østergaard.

FELASA accreditation of education and training courses in laboratory animal science according to the Directive 2010/63/EU

Laboratory Animals vol. 53(2):137-147 (Epub 2018 Jul 24)

Scand-LAS representative was Mats Sjöquist

INFORMATION ON ICLAS ACTIVITIES IN 2018 - President

Scand-LAS has been represented in ICLAS, International Council of Laboratory Animal Science, since the 1970's.

The aims of ICLAS are

- To promote and coordinate the development of Laboratory Animal Science throughout the world and particularly in developing countries
- To promote international collaboration in Laboratory Animal Science
- To promote quality definition and monitoring of Laboratory Animals
- To collect and disseminate information on Laboratory Animal Science
- To promote world-wide harmonization in the care and use of laboratory animals
- To promote the humane use of animals in research through recognition of ethical principles and scientific responsibilities
- To promote the '3R' tenets of Russell and Burch.

For information about ICLAS activities in 2018, please refer to <http://iclas.org>.

SCAND-LAS MEMBERS

In 2018 Scand-LAS had members in the following countries:

	2018
Denmark	132
Estonia	10
Finland	29
Great Britain	1
Greece	2
Hungary	1
Iceland	2
India	1
Italy	1
Norway	63
Sweden	89
The Netherlands	2
Total	331

CLOSING REMARKS

The Scand-LAS year of 2018 was, as always, an eventful year. The Scandinavian Journal of Laboratory Animal Science continued to be improved and the editorial board is confident that the journal will continue to grow. A very successful conference was held in Norway, with an impressive list of invited speakers, tremendous social networking and a good financial outcome.

Finally, the board would like to thank all members for making Scand-LAS the great society it is, and we look forward to future activities with great confidence and reassurance

Klas Abelson

Stine Louise Hansen

Anders Forslid

Ulla-Marjut Jaakkola

Siri Knudsen

David Arney

FINANCIAL REPORT, 2018

Currency Euro

Ingoing balance 2018-01-01		225 393
Revenues		
Membership fees	10 088	
SJLAS (The Journal)	3 100	
Scand-LAS Kristiansand	176 242	
Total Revenues	189 430	
Expenses		
The board (meetings/annual meeting)	13 907	
FELASA annual fee	2 801	
FELASA board travel costs	1 534	
ICLAS annual fee	348	
Scand-LAS Kristiansand	172 092	
Scholarships	5 680	
Local activity support	3 000	
SJLAS (The Journal)	5 260	
Secretariat	9 932	
Office supplies	578	
Website	796	
Boards disposal	280	
Bank charges	568	
Total Expenses	143 672	
Result 2018		45 758
Outgoing balance 2018-12-31		271 151

AUDITOR'S REPORT

We, signing auditors, appointed of Scand-LAS 48th ordinary Annual meeting in Kristiansand Norway, April 27, 2018, will hereby give our Report.

The examination has been made of Annual Financial Report and Report of the Board of Scand-LAS Denmark / Estonia / Finland / Norway / Sweden Administration for year 2018. The Board is responsible for all financial reports and administration.

We have made examination of important decision and state of affairs in the association to estimate if any of the members of the board has made action against the Association statutory.

We found that the members of the Board have not made any action against the Associations statutory and we will therefore suggest the Annual meeting to adopt the report and accounts for year 2018.

Umeå, Sweden and Stockholm, Sweden in April 2019



Anders Thornell



Ann-Christine Eklöf

ACTIVITY PLAN 2019

Scand-LAS emphasises continuous education and training, co-operation between Scand-LAS member countries as well as other European countries, and exchange of knowledge and information in the field of laboratory science. All the members are encouraged to take part in Scand-LAS activities in their own country and in the other Scand-LAS countries.

1. Annual meeting and educational days

The Annual General Meeting 2019 will be held in Prague, Czech Republic in June, in connection with the FELASA Congress. As previously decided, no traditional Scand-LAS conference will be organized during those years when FELASA Congresses are held. Instead, we will take part in the interesting lectures and workshops, and of course to the important social programme, arranged by FELASA.

2. Scand-LAS secretariat

Scand-LAS secretariat is located in Stockholm and run by Pia Hägg Haraldson.

3. Scand-LAS working groups and committees

The Scand-LAS working group on education and professional development (WG-EPD) was established in autumn of 2012. In 2018, it was decided that the WG should be transformed into a permanent committee. In 2019, the group will continue focusing on the continuous professional development and harmonisation of the education in the Scand-LAS member countries.

In practice, the group aims to identify, initiate and coordinate education and CPD activities in Scand-LAS member countries.

The Scand-LAS working group on membership was established in 2014. This group is working on how to attract more members to Scand-LAS, and how to make the membership even more attractive to all members, new as well as old ones.

4. Awards, scholarships, local activity support and grants

Scholarships for attending Scand-LAS meetings

Scand-LAS normally support members every year to participate in the annual meeting. In 2019, no scholarships will be however be given, since no Scand-LAS conference is organized.

Local activity support

Local activity support can be applied for during the year, and several seminars and courses have been organised with the help of this support. Support is especially important considering the continuous education of those Scand-LAS members who are not able to participate in the annual symposium and educational days or prefer having education in their own language. Members in each country are encouraged to organise seminars and apply for the Scand-LAS support.

Grants for Continuous Professional Development (CPD)

The aim of the Scand-LAS CPD grant is to support a person's continuous education plans, and cover costs up to 1000 Euro e.g. for participating in a laboratory animal science meeting other than the Scand-LAS symposium, visiting a relevant institute or laboratory, taking a particular course or other education etc. The grant is open for applications from animal technicians, biomedical laboratory technicians, PhD students, postgraduate junior scientists and non-scientific personnel such as facility managers and veterinarians. In 2019, 15 CPD grants will be given, to support members to participate in the annual meeting.

5. Information channels

Scand-LAS website www.scandlas.org is under continuous improvement by the webmaster together with the board. Members are encouraged to visit the website regularly to keep in touch with Scand-LAS daily life. Members are also encouraged to contribute. Feel free to send ideas for the pages; tell what is missing and needed there, and send information about the local activities in your own country.

Scand-LAS newsletter is published regularly, with approximately four issues per year. The newsletter is an easy way to give short news and current activities.

To publish items on the website or in the newsletter, contact webmaster@scandlas.org or your national board representative.

6. Scandinavian Journal of Laboratory Animal Science

The Journal is now fully functioning again, and can be accessed at www.sjlas.org. The Editorial Board are still working with improving the submission system and publishing system and attracting more sponsors in order to re-establish the confidence in the Journal, and make it an attractive alternative for scientists to publish their work in laboratory animal science.

7. International connections

Scand-LAS has close relationships to many international organisations. In FELASA, Scand-LAS is one of the largest associations, and our representatives in FELASA's board of management and executive committee are actively spreading and gathering information for FELASA purposes.

During 2019, David Arney and Ulla-Marjut Jaakkola are the Scand-LAS representatives in the Board of Management. Scand-LAS is also very well represented in the Executive Committee: Klas Abelson is serving as Honorary Treasurer and Hanna-Marja Voipio is serving as Past President.

FELASA is an important organisation in many matters of laboratory animal science in Europe, and due to its many collaborations and liaisons with other organisations, FELASA plays an important role in the implementation of the Directive 2010/63/EU. Several working groups are working with recommendations which will be updated to follow the renewed Directive.

Scand-LAS has been a member of ICLAS since the 70's. However, Scand-LAS is no longer represented in the governing board.

On behalf of the Scand-LAS board,

Klas Abelson
President

BUDGET proposal for 2019

Currency Euro

Ingoing balance 2019-01-01		271 151
Revenues		
Membership fees	11 000	
Donations	150	
SJLAS (The Journal)	5 000	
Bank interest	10	
Total Revenues	16 160	
Expenses		
The board (meetings/annual meeting)	20 000	
FELASA annual fee	2 950	
FELASA board travel costs	2 000	
ICLAS annual fee	350	
AGM FELASA year (meeting room etc.)	1 500	
Scand-LAS Estonia 2020	2 000	
CPD grants	15 000	
Local activity support	4 500	
Working groups	200	
SJLAS (The Journal)	5 000	
Secretariat	5 000	
Office supplies	500	
Website	1 000	
Boards disposal	500	
Bank charges	500	
Total Expenses	61 000	
Result 2019		-44 840
Outgoing balance 2019-12-31		226 311

ELECTIONS

Suggestion from the Nomination Committee for Scand-LAS governing board members and substitutes for the accounting year 2020-2021.

This year the annual meeting should elect board members and substitutes from Denmark, Estonia and Finland.

The Nomination committee suggests:

Denmark:

Maria Mathilde Haugaard	Ordinary board member
Trine Marie Ahlman Gladher	Substitute

Estonia:

David Arney	Ordinary board member
Vacant	Substitute

Finland:

Anna Meller	Ordinary board member
Satu Mering	Substitute

Auditors for the accounting year 2020:

Anders Thornell, Sweden	Ordinary
Ann-Christine Eklöf, Sweden	Ordinary
Vacant	Substitute
Vacant	Substitute

National nomination committees:

Denmark:

Kirstine Øvlisen, Sigridur Olga Magnusdottir, Lene Bregnholt Larsen

Estonia:

Andres Aland, Heli Säre, Aavo Lang

Finland:

Niina Kemppinen (chairman), Brian Mhpande, Emrah Yatkin

Norway:

Adrian Smith (chairman), Aurora Brønstad, Gerd Salvesen

Sweden:

Vacancies

Convenor for the Nomination Committee:

Vacant

Date: Huddinge, Sweden in April, 2019

Katarina Cvek

Convener of the Nomination Committee

**SCANDINAVIAN SOCIETY FOR LABORATORY ANIMAL SCIENCE -
Scand-LAS**

LETTER OF ATTORNEY

PROXY FOR THE ANNUAL MEETING 2019

Hereby I give proxy to

.....

**to use my right to vote, at the annual meeting of Scand-LAS in
Prague, Czech Republic, June 12th, 2019.**

(Your name)

_____ **2019**
(Date)

Witnessing: _____

N.B. Members are only allowed to have one proxy beside his/hers own vote.