Scand-LAS
46th Annual meeting
15 June, 2016
Brussels, Belgium
Annual Meeting 2016

The 46th annual meeting of Scandinavian Society for Laboratory Animal Science, (Scand-LAS) will take place **15th of June, 2016 at 13.00.**

**Place:** Square Brussels meeting centre, (meeting room no. 201), Rue Mont des Arts – Kunstberg, Brussels, Belgium

**Agenda:**

1. Opening of the meeting
2. Election of chairman and secretary for the meeting
3. Approval of the agenda
4. Questions concerning notice of the meeting
5. Election of two scrutinizers of the minutes
6. Roll-call by country
7. Register of proxy votes
8. Presentation of the Board’s report
9. Presentation of the Auditors’ report
10. Acceptance of financial statement
11. Activity plans and budget for the subsequent period
12. Granting of authority for the Board for the remaining time in office
13. Election of President
14. Election of Board Members (including substitutes) from Norway and Sweden
15. Election of auditors and substitutes
16. Processing of proposals submitted to the Board no less than 8 weeks prior to the meeting
17. Processing of questions from the Board and the Accountant
18. Processing of questions arising during the meeting
19. Determination of membership fee for the coming year
20. Election of Nomination committees
21. Information from the Board
22. Announcement of the time and place of next meeting
23. Other proposals to be laid before the AGM
24. Closing of the meeting

On behalf of the board

Klas Abelson
Scand-LAS
ANNUAL REPORT
The financial year 2015


THE BOARD

The Board had the following composition:

President
Klas Abelson, Denmark

Members
Lene Bregnholt Larsen, Denmark
Aavo Lang, Estonia,
Ulla-Marjut Jaakkola, Finland
Siri Knudsen, Norway
Anders Forslid, Sweden

Substitutes
Jakob le Fèvre Harslund, Denmark
Toomas Tiirats, Estonia
Karoliina Alm-Packalén, Finland
Joanna Godawa Stormark, Norway
Elin Spangenberg, Sweden

There have been two regular Board meetings during the period. The inaugural meeting was held on 10/6 and the regular meetings 6/3 and 9/10 in 2015.

ANNUAL MEETING

The annual meeting was held on June 10th, 2015 at Congress venue Logomo, Turku, Finland.

There were 31 members with voting rights present representing 5 member countries.
There was not any letters of attorney.

The annual meeting elected as auditors and their substitutes to review the financial year 2015:

Regular
Henrik Møllegaard, Denmark
Ann-Christin Sandberg Nordqvist, Sweden

Substitutes
Otto Meyer, Denmark
Anna Meller, Finland

ANNUAL FEE

The annual fee for 2015 has been € 30.
NOMINATION COMMITTEE

The Nomination committee for 2015 consisted of the following members:

National nomination committees
• Estonia: Paavo Pokk (chairman)
• Denmark: Axel Kornerup Hansen (chairman)
• Finland: Kristiina Haasio (chairman)
• Norway: Ingvill Løken (chairman)
• Sweden: Jörgen Jönsson (chairman)

The chairman in each country appoints its members itself.

Jörgen Jönsson was elected as a convener for the Nomination committee.

SECRETARIAT

The secretariat was situated in Stockholm and run by Pia Hägg Haraldson.

WEBMASTER AND WEBSITE

The Society has its own website with the address www.scandlas.org. The webmaster Jörgen Jönsson (Sweden) is responsible for running and updating the website.

NEWSLETTER

The Scand-LAS newsletter is issued in order to improve the quality and level of information and communication between the Scand-LAS Board and the Scand-LAS members.

Four Newsletters were published in 2015. The editor of the newsletters has been Siri Knudsen (Norway). The newsletters have been e-mailed to all Scand-LAS members by Jörgen Jönsson. All members are very welcome to submit any news or relevant information for publication in the newsletter to either Norway@scandlas.org or president@scandlas.org.

THE SOCIETY’S JOURNAL


The editorial board, chosen in 2014 continued the work: Hanna-Marja Voipio (Finland) editor-in-chief, and national editors Klas Abelson (Denmark); Aavo Lang (Estonia); Ulla-Marjut Jaakkola (Finland); Robert Murison (Norway); Patricia Hedenqvist (Sweden). Niina Kemppinen (Finland), worked as the Administrative Editor and Tinde Päivärinta (Finland), as the Designer. Editorial board had one face-to-face meeting, prior to the Scand-LAS Annual meeting and Educational days held in Turku, 2015. The rest of the work was done by e-mail and via the publishing system. At the beginning of 2016, the first change in the editorial board was made according to the bylaws. We cordially thanked Bob Murison for his valuable work on the editorial board and welcomed the new Norwegian editor, Gerit Pfühl from the Arctic University of Norway in Tromsø.
In 2015, the transition period after replacing the ScholarOne programme with the Open Journal System (OJS) continued. At the end of the year, we started to publish the papers also in the HTML-format, in addition to the PDF-format. This improves the readability of the papers as well as gives more options to publish figures, tables and other material. At the end of the year, the online version of SJLAS was indexed on the Web of Science. Co-operation with sponsors and advertisers continued and at the end of the year we had five contract sponsors.

Altogether, 15 articles were published in the Volume 41 (2015) and the OJS was opened for the new submissions. The number of the submissions was relatively low: of 19 new submissions, five papers were accepted.

The main challenge for 2016 is catching more submissions – we encourage all the members to submit their articles in our own journal. Potential sponsors will be actively contacted with nice sponsoring opportunities. Furthermore, SJLAS will be joined in the DOI-numbering system.

THE 45th ANNUAL MEETING 2015 IN TURKU, FINLAND

Scand-LAS Symposium 2015, carrying the theme CanWeDoIt? BetterForWelfareAndScience, was organized 9-12 June in LOGOMO, Turku. During the day which precedes the actual symposium eight workshops, two of them organized by Scand-LAS WG of Continuing Professional Development (CPD) and the others by exhibitors, gathered together 158 participants in facilities of the University of Turku.

After the exhibitors evening in the official symposium and exhibition venue in LOGOMO, the program started next day including total 34 invited lectures and 18 short oral presentations that were chosen from total 36 abstracts submitted for poster presentations. Academy Professor at Centre of Excellence of Academy of Finland Johanna Ivaska from the University of Turku was the first keynote speaker having Karl Johan Öbrink’s memory lecture.

Lars Wass memorial lecture was given by PhD and Associate Professor Ann-Christine Eklöf from Karolinska Institutet. Ann-Christine was also awarded the Lars Wass award, given by the president.

The third keynote speaker was the Dean of the Medical Faculty and professor of Bacteriology of the University of Turku MD, PhD Pentti Huovinen.

The award for the best poster was given to ”An intravenous cauterization method for mice undergoing dynamic microPET/CT imaging” by Balafas Evangelos, Gaitanis Anastasios, Kakazanis Zacharias, Vlastou Elena, Stasinopoulou Marianna, Anagnostopoulos Constantinos, Kostomitsopoulos G Nikolaos from the Biomedical Research Foundation of the Academy of Athens, Greece.

Totally, 361 participants from 20 different countries participated in the program that consisted of three parallel sessions in the first day and two in the next day. The exhibition was large consisting in total 37 different booths occupied by 96 exhibitors. A press conference was organized at the end of the Symposium in the third day afternoon.

DVM, Ph.D Kristiina Haasio from Orionpharma, Finland was awarded with the Scand-LAS honorary award (the golden medal) given by the president at gala dinner in Naantali.

Ulla-Marjut Jaakkola, President of the Organizing Committee
INFORMATION ON FELASA ACTIVITIES IN 2015

Scand-LAS is one of the biggest member associations in FELASA (Federation of European Laboratory Animal Science Associations) and our role has been very active during the years. During 2015, two Scand-LAS members were part of the FELASA Executive Committee (EC) - Ann-Christine Eklöf was vice president of FELASA for working groups and Hanna-Marja Voipio was the Honorary Treasurer. Klas Abelson has been the Scand-LAS representative in the FELASA Board of Management (BoM).

The FELASA BoM met twice in 2015 and items between the meetings were processed by e-mail. Scand-LAS board and other Scand-LAS members have during the year commented on the working group documents as well as policy papers. All FELASA activities can be followed at the website www.felasa.eu.

The next FELASA triennial meeting will be held in Brussels, Belgium 2016.

A key action of FELASA is working groups with current topics. The results of the groups are usually published in Laboratory Animals or on FELASAs webpage as FELASA recommendations. In 2015, Scand-LAS had representatives in the following active working groups:

- **Revision education and training recommendations towards 2010/63/EU**
  Scand-LAS representative is Hanna-Marja Voipio.

- **Revision of guidelines for health monitoring of non-human primates**
  Scand-LAS representative is Mats Spångberg.

- **Severity: classification and statistical reporting**
  Scand-LAS representative is Hanna-Marja Voipio and Grete Østergaard.

- **Zebra fish: housing, husbandry and health monitoring recommendations**
  (A joint working group COST/FELASA.)
  Scand-LAS representative is Susan Warner.

FELASA has also a liaison with AALAS. In the Liaison body FELASA/Scand-LAS is represented by Ann-Christine Eklöf. In 2015, Scand-LAS had a representative in one of the active working groups:

- **AALAS - FELASA working group on harm-benefit analysis of animal studies**
  Scand-LAS/FELASA representative is Aurora Brønstad.

In 2015, Scand-LAS was also represented by Timo Nevalainen in recommendations about the accreditation of education and training courses in LAS:

**FELASA 2015 Recommendations for the Accreditation of Education and Training Courses in Laboratory Animal Science.**

Finally, FELASA has also a liaison body with ICLAS, where Scand-LAS is represented by Ann-Christine Eklöf.
INFORMATION ON ICLAS-ACTIVITIES IN 2015

Scand-LAS has been represented in ICLAS, International Council of Laboratory Animal Science, since the 1970’s.

The aims of ICLAS are
- To promote and coordinate the development of Laboratory Animal Science throughout the world and particularly in developing countries
- To promote international collaboration in Laboratory Animal Science
- To promote quality definition and monitoring of Laboratory Animals
- To collect and disseminate information on Laboratory Animal Science
- To promote world-wide harmonization in the care and use of laboratory animals
- To promote the humane use of animals in research through recognition of ethical principles and scientific responsibilities
- To promote the ‘3R’ tenets of Russell and Burch.

For information about ICLAS activities in 2015, please refer to http://iclas.org.
SCAND-LAS MEMBERS

In 2015 Scand-LAS had members in the following countries:

<table>
<thead>
<tr>
<th>Country</th>
<th>Members</th>
</tr>
</thead>
<tbody>
<tr>
<td>Denmark</td>
<td>133</td>
</tr>
<tr>
<td>England</td>
<td>1</td>
</tr>
<tr>
<td>Estonia</td>
<td>11</td>
</tr>
<tr>
<td>Finland</td>
<td>39</td>
</tr>
<tr>
<td>Greece</td>
<td>3</td>
</tr>
<tr>
<td>India</td>
<td>1</td>
</tr>
<tr>
<td>Italy</td>
<td>1</td>
</tr>
<tr>
<td>Norway</td>
<td>59</td>
</tr>
<tr>
<td>Sweden</td>
<td>123</td>
</tr>
<tr>
<td>The Netherlands</td>
<td>2</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>373</strong></td>
</tr>
</tbody>
</table>

SCHOLARSHIPS AND TRAVEL GRANTS

To facilitate participation in the Turku conference, a total of ten scholarships of 600 euros each were given to the following members:

- Annett Voetmann Christoffersen, Denmark
- Bettina Ditlevsen, Denmark
- Eva Diemar, Denmark
- Mette Jørgensen, Denmark
- Mette Jørgensen, Denmark
- Pernille Louise Simonsen, Denmark
- Irja Eggertsen, Sweden
- Joline Larsson, Sweden
- Sara Lundqvist, Sweden
- Leo Johansson, Sweden
- Jukka Ketola, Finland

Two Scand-LAS travel grants of 1000 Euro were given in 2015. The travel grant was founded to support members to participate in other activities for professional development. The grantees were:

- Stine Louise Hansen, Denmark
  (for participation in the AALAS conference in Phoenix, Arizona, USA)

- Thomas Kirkeskov Frøik, Denmark
  (for participation in the AALAS conference in Phoenix, Arizona, USA)
CLOSING REMARKS

The Scand-LAS year of 2015 was an eventful year. The Scandinavian Journal of Laboratory Animal Science, which was launched as a complete online journal in 2014, was very active, and 15 articles were published. Several scholarships and travel grants were given, and we gathered in Turku for a great conference and Annual General Meeting in June.

In 2015, the possibility to pay membership fee and make donations to Scand-LAS directly online via PayPal was implemented. A lot of work was also invested in improving the Scand-LAS webpage www.scandlas.org.

Scand-LAS have at the moment two active working groups (WGs), one on Education and Professional Development (EPD) that was established already in 2012, and one on Membership that was established during 2014. The EPD-WG organized a workshop on education at the conference in Turku. The WG on membership was active in 2015 and discussed several ways of how we can attract more members to Scand-LAS, how we can make all members to feel more engaged in the society’s activities, and how we can make the membership even more attractive to all members, new as well as old ones.

The board also continued the work on making our economy stable and sound also in a long-term perspective.

Finally, the board would like to thank all members for making Scand-LAS the great society it is, and we look forward to future activities with great confidence and reassurance.

Klas Abelson  Lene Bregnholt Larsen

Anders Forslid  Ulla-Marjut Jaakkola

Siri Knudsen  Aavo Lang
## FINANCIAL REPORT, 2015

Currency Euro

<table>
<thead>
<tr>
<th>Ingoing balance 2015-01-01</th>
<th>172 611</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Revenues</strong></td>
<td></td>
</tr>
<tr>
<td>Membership fees</td>
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<tr>
<td>Donation</td>
<td>1</td>
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<tr>
<td>Symposium Turku</td>
<td>277 525</td>
</tr>
<tr>
<td>SJLAS (The Journal)</td>
<td>1 350</td>
</tr>
<tr>
<td>Estonian account, now closed</td>
<td>4 815</td>
</tr>
<tr>
<td>Norwegian account, now closed</td>
<td>19 193</td>
</tr>
<tr>
<td>Exchange gain NOK/EUR</td>
<td>1 018</td>
</tr>
<tr>
<td>Bank interest</td>
<td>4</td>
</tr>
<tr>
<td><strong>Total Revenues</strong></td>
<td>314 997</td>
</tr>
<tr>
<td><strong>Expenses</strong></td>
<td></td>
</tr>
<tr>
<td>The board (meetings/annual meeting)</td>
<td>10 898</td>
</tr>
<tr>
<td>FELASA annual fee</td>
<td>2 494</td>
</tr>
<tr>
<td>FELASA board travel costs</td>
<td>1 613</td>
</tr>
<tr>
<td>ICLAS annual fee</td>
<td>349</td>
</tr>
<tr>
<td>Symposium Turku</td>
<td>177 484</td>
</tr>
<tr>
<td>FinLAS</td>
<td>20 000</td>
</tr>
<tr>
<td>Scholarships</td>
<td>6 000</td>
</tr>
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<td>SJLAS (The Journal)</td>
<td>9 317</td>
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<tr>
<td>Secretariat</td>
<td>5 026</td>
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<td>Office supplies</td>
<td>181</td>
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<tr>
<td>Website</td>
<td>1 205</td>
</tr>
<tr>
<td>Boards disposal</td>
<td>453</td>
</tr>
<tr>
<td>Estonian account, now closed</td>
<td>4 815</td>
</tr>
<tr>
<td>Norwegian account, now closed</td>
<td>19 501</td>
</tr>
<tr>
<td>Exchange loss NOK/EUR</td>
<td>5 295</td>
</tr>
<tr>
<td>Bank charges</td>
<td>558</td>
</tr>
<tr>
<td>Other expenses (eg. Lars Wass award)</td>
<td>3 000</td>
</tr>
<tr>
<td><strong>Total Expenses</strong></td>
<td>268 189</td>
</tr>
<tr>
<td><strong>Result 2015</strong></td>
<td>46 808</td>
</tr>
<tr>
<td><strong>Outgoing balance 2015-12-31</strong></td>
<td>219 419</td>
</tr>
</tbody>
</table>
AUDITOR’S REPORT

We, signing auditors, appointed of Scand-LAS 45th ordinary Annual meeting in Congress venue Logomo, Turku, Finland, June 10th, 2015, will hereby give our Report.

The examination has been made of Annual Financial Report and Report of the Board of Scand-LAS Denmark / Estonia / Finland / Norway / Sweden Administration for year 2015. The Board is responsible for all financial reports and administration.

We have made examination of important decision and state of affairs in the association to estimate if any of the members of the board has made action against the Association statutory.

We found that the members of the Board have not made any action against the Associations statutory and we will therefore suggest the Annual meeting to adopt the report and accounts for year 2015.

Stockholm, Sweden and Køge, Denmark in April 2016

Ann-Christin Sandberg Nordqvist

Henrik Mollegaard
ACTIVITY PLAN 2016

Scand-LAS emphasises continuous education and training, co-operation between Scand-LAS member countries as well as other European countries, and exchange of knowledge and information in the field of laboratory science. All the members are encouraged to take part in Scand-LAS activities in their own country and in the other Scand-LAS countries.

1. Annual meeting and educational days
The Annual General Meeting 2016 will be held in Brussels, Belgium in June, in connection with the FELASA Congress. As previously decided, no traditional Scand-LAS conference will be organized during those years when FELASA Congresses are held. Instead, we will take part in the interesting lectures and workshops, and of course to the important social programme, arranged by FELASA.

2. Scand-LAS secretariat
Scand-LAS secretariat is located in Stockholm and run by Pia Hägg Haraldson.

3. Scand-LAS working groups
Scand-LAS has two active working groups at the moment, that will continue their work during 2016.

The Scand-LAS working group on education and professional development (WG-EPD) was established in autumn of 2012. The convenor of the group in 2016 will be Jakob le Fèvre Harslund, and the members are Klas Abelson, Ulla-Marjut Jaakkola, Siri Knudsen, Hanna-Marja Voipio, Anders Forslid and Toomas Tiirats. The group is focusing on the continuous professional development and harmonisation of the education in the Scand-LAS member countries. In practice, the group aims to identify, initiate and coordinate education and CPD activities in Scand-LAS member countries.

The Scand-LAS working group on membership was established in 2014. The group is chaired by Elin Spangenberg, and the members are Klas Abelson, Ulla-Marjut Jaakkola and Jörgen Jönsson. This group is working on how to attract more members to Scand-LAS, and how to make the membership even more attractive to all members, new as well as old ones.

4. Awards, scholarships, local activity support and grants

Scholarships for attending Scand-LAS meetings
Scand-LAS normally support members every year to participate in the annual meeting. In 2016, no scholarships will be however be given, since no Scand-LAS conference is organized.

Local activity support
Local activity support can be applied freely during the year, and several seminars and courses have been organised with the help of this support. Support is especially important considering the continuous education of those Scand-LAS members who are not able to participate in the annual symposium and educational days or prefer having education in their own language. Members in each country are encouraged to organise seminars and apply for the Scand-LAS support.
Travel grants
The aim of the Scand-LAS travel grant is to support a person’s continuous education plans, and cover costs up to € 1000 e.g. for participating in a laboratory animal science meeting other than the Scand-LAS symposium or visiting a relevant institute or laboratory etc. The grant is open for applications from animal technicians, biomedical laboratory technicians, PhD students, postgraduate junior scientists and non-scientific personnel such as facility managers and veterinarians. The board has decided to increase the number of travel grants to ten in 2016, to support members to participate in the FELASA Congress.

5. Information channels
Scand-LAS website www.scandlas.org is under continuous improvement by the webmaster together with the board. Members are encouraged to visit the website regularly to keep in touch with Scand-LAS daily life. Members are also encouraged to contribute. Feel free to send ideas for the pages; tell what is missing and needed there, and send information about the local activities in your own country.

Scand-LAS newsletter is published regularly, but from 2016 with no fix number of issues. The newsletter is an easy way to give short news and current activities.

To publish items on the website or in the newsletter, contact webmaster@scandlas.org or your national board representative.

The Journal is now fully functioning again, and can be accessed at www.sjlas.org. The Editorial Board are still working with improving the submission system and publishing system and attracting more sponsors in order to re-establish the confidence in the Journal, and make it an attractive alternative for scientists to publish their work in laboratory animal science.

7. International connections
Scand-LAS has close relationships to many international organisations. In FELASA, Scand-LAS is one of the largest associations, and our representatives in FELASA’s board of management and executive committee are actively spreading and gathering information for FELASA purposes.

During 2016, Siri Knudsen is the Scand-LAS representative in the Board of Management. Scand-LAS is also very well represented in the Executive Committee: Ann-Christine Eklöf will continue as a vice president of FELASA being responsible for the working groups. Hanna-Marja Voipio is currently president elect, which means that she from 2017 will be the new FELASA president. Klas Abelson is the new Honorary Treasurer.

FELASA is an important organisation in many matters of laboratory animal science in Europe, and due to its many collaborations and liaisons with other organisations, FELASA plays an important role in the implementation of the Directive 2010/63/EU. Several working groups are working with recommendations which will be updated to follow the renewed Directive.

Scand-LAS has been a member of ICLAS since the 70’s. However, Scand-LAS is no longer represented in the governing board.

On behalf of the Scand-LAS board,
Klas Abelson

President
BUDGET proposal for 2016

Currency Euro

<table>
<thead>
<tr>
<th>Ingoing balance 2016-01-01</th>
<th>219 419</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Revenues</strong></td>
<td></td>
</tr>
<tr>
<td>Membership fees</td>
<td>11 000</td>
</tr>
<tr>
<td>Donations</td>
<td>150</td>
</tr>
<tr>
<td>SJLAS (The Journal)</td>
<td>5 000</td>
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<tr>
<td>Bank interest</td>
<td>100</td>
</tr>
<tr>
<td><strong>Total Revenues</strong></td>
<td>16 250</td>
</tr>
<tr>
<td><strong>Expenses</strong></td>
<td></td>
</tr>
<tr>
<td>The board (meetings/annual meeting)</td>
<td>15 000</td>
</tr>
<tr>
<td>FELASA annual fee</td>
<td>2 500</td>
</tr>
<tr>
<td>FELASA board travel costs</td>
<td>1 500</td>
</tr>
<tr>
<td>ICLAS annual fee</td>
<td>350</td>
</tr>
<tr>
<td>AGM Brussels (meeting room etc)</td>
<td>500</td>
</tr>
<tr>
<td>Scholarships</td>
<td>0</td>
</tr>
<tr>
<td>Travel grants</td>
<td>10 000</td>
</tr>
<tr>
<td>Local activity support</td>
<td>2 500</td>
</tr>
<tr>
<td>Working groups</td>
<td>200</td>
</tr>
<tr>
<td>SJLAS (The Journal)</td>
<td>5 000</td>
</tr>
<tr>
<td>Secretariat</td>
<td>5 000</td>
</tr>
<tr>
<td>Office supplies</td>
<td>250</td>
</tr>
<tr>
<td>Website</td>
<td>1 000</td>
</tr>
<tr>
<td>Boards disposal</td>
<td>500</td>
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<tr>
<td>Bank charges</td>
<td>400</td>
</tr>
<tr>
<td><strong>Total Expenses</strong></td>
<td>44 700</td>
</tr>
<tr>
<td><strong>Result 2016</strong></td>
<td>-28 450</td>
</tr>
<tr>
<td><strong>Outgoing balance 2016-12-31</strong></td>
<td>190 969</td>
</tr>
</tbody>
</table>
ELECTIONS

Suggestion from the Nomination Committee for Scand-LAS governing board members and substitutes year 2016.

This year 2016 the annual meeting should elect the president and the board members and substitutes from Norway and Sweden.

The Nomination committee suggests:

**Scand-LAS president:**
Klas Abelson

**Norway:**

Siri Knudsen  Ordinary board member
Joanna Godawa Stormark  Substitute

**Sweden:**

Anders Forsslid  Ordinary board member
Elin Spangenberg  Substitute

**Auditors:**

X  Ordinary
X  Ordinary

Anna Meller, Finland  Substitute
X  Substitute

Date: Huddinge, Sweden in April, 2016
Jörgen Jönsson
Convener of the Nomination Committee
LETTER OF ATTORNEY

PROXY FOR THE ANNUAL MEETING 2016

Hereby I give proxy to

.................................................................

to use my right to vote, at the annual meeting of Scand-LAS in
Brussels, Belgium, June 15, 2016

______________________________
(Your name)

______________________________ 2016
(Date)

Witnessing: ________________________________

N.B. Members are only allowed to have one proxy beside his/hers own vote.